

**SVKM's Narsee Monjee College of Commerce and Economics
(AUTONOMOUS)
Vile-Parle (West), Mumbai 400056**

3rd October, 2024

**NOTICE
S.Y.J.C.
HSC Board Examination FORM FILLING**

SYJC students should follow the schedule for filling up the form for HSC Board examination, Feb./March 2025.

The following materials/documents need to be carried for form filling:

1. Download and fill the dummy Physical Form (available on website) with pen without any cancellations.
2. The details (like First name, Father name, Mother name, Surname, date of birth) filled in the form should be correct.
3. Scan Identity Card size photo (4.5 cm*3.5 cm) (**Less than 8 kb**) with white background and your signature (**Less than 8 kb**) and mail it to your own email id or carry it on your pen drive. **Name the photo file as your first name1(without space) and signature file as first name2 (without space). For eg. "Rohit1 (for photo) and Rohit2 (for signature).**
4. You should also carry 1 Identity card size photo (4.5 cm*3.5 cm) with white background to affix on dummy form.
5. Please carry the following materials:
 1. Glue stick
 2. Photocopy of Xth Mark sheet.
 3. Photocopy of 11th Mark sheet.
 4. Photocopy of Aadhar Card.
6. **On the top of hard copy of HSC exam application form, please write
S.Y.J.C DIVISION AND ROLL NO.**
7. **CENTRE CODE -3630 JR. COLLEGE INDEX NO -3203003 and
UDISE No. 27230500429.**

8. Application number, Eligibility Certificate number and Saral portal number will be displayed in MS Teams of respective division. Ensure you copy down the same accurately.

9. While filling online form students should first upload photo and signature (less than 8 kb) and then fill the other details.

10. Subject codes and language of answer should be entered in the form in the following order.

Subject Code	Subject	Language of Answer
01	English	1
02	Marathi	2
03	Gujarati	3
04	Hindi	8
13	French	1
49	Economics	1
50	Book-Keeping & Accountancy	1
51	OCM	1
52	SP	1
88	MATHS (Commerce)	1
99	I.T.	1
31	EVS	1
30	P.E.	1

11. All students need to adhere to the given schedule. No absence shall be entertained, except for valid medical reasons.

If a student remains absent, it must be reported to their respective mentor. Send a mail to the mentor and mark sushant.sawant@nmcce.ac.in in Cc with the subject : **Absence from HSC 2025 exam Form filling.**

Please Note: -

There will be severe penalties for the errors in the forms.

Please key in the details very carefully and verify the same before you SUBMIT.

Usual areas of error include the following.

- Application number
- Eligibility number
- Saral portal number
- Subject Codes.
- Languages of answer.

NOTE : - Filling the HSC Board form does not guarantee that the student will be allowed to appear for their 12th standard exams. Rules prescribed by Maharashtra State Board will be applicable.



Mrs. Bhavana Menon
Vice Principal

**SVKM's Narsee Monjee College of Commerce and Economics
(AUTONOMOUS)**

Vileparle (West), Mumbai 400056

3rd October, 2024

NOTICE

S.Y.J.C.

S.Y.J.C. form filling schedule 2024-2025

Day – 1

Day and Date	Timing	Div. and Roll No.	Lab No.
Monday 07.10.2024	1.15pm - 2.00pm	A001 - A050	E Lab
		A051 - A100	Reading Room
Monday 07.10.2024	2.15pm - 3.00pm	A101 - A120	E Lab
		B001 - B030	
		B031 - B080	Reading Room
Monday 07.10.2024	3.45pm - 4.30pm	B081 - B121	E Lab
		C001 - C009	
		C010 - C060	Reading Room

S.Y.J.C. form filling schedule 2024-2025

Day – 2

Day and Date	Timing	Div. and Roll No.	Lab No.
Tuesday 08.10.2024	1.15pm - 2.00pm	C061 - C110	E Lab
		C111 - C124	Reading Room
		D001 - D036	
Tuesday 08.10.2024	2.15pm - 3.00pm	D037 - D087	E Lab
		D088 - D125	Reading Room
		E001 - E012	
Tuesday 08.10.2024	3.45pm - 4.30pm	E013 - E063	E Lab
		E064 - E113	Reading Room
Tuesday 08.10.2024	4.45pm - 5.30pm	E114 - E120	E Lab
		F001 - F043	
		F044 - F094	Reading Room

S.Y.J.C. form filling schedule 2024-2025
Day – 3

Day and Date	Timing	Div. and Roll No.	Lab No.
Wednesday 09.10.2024	1.15 pm - 2.00 pm	F095 - F120	E Lab
		G001 - G024	
		G025 - G075	Reading Room
Wednesday 09.10.2024	2.15 pm - 3.00 pm	G076 - G119	E Lab
		H001 - H006	
		H007 - H056	Reading Room
Wednesday 09.10.2024	3.45 pm - 4.30 pm	H057- H106	E Lab
		H107 - H120	Reading Room
		I001 - I036	
Wednesday 09.10.2024	4.45 pm - 5.30 pm	I037 - I087	E Lab
		I087 - I119	Reading Room

BA

Mrs. Bhavana Menon
Vice-Principal, Junior College